



MAKING MICROSOFT 365 AS PERFECT, EFFECTIVE,
AND FUNCTIONAL AS POSSIBLE

Microsoft 365 Copilot is a powerful tool that can help you boost creativity and productivity across your organization. But before you can unleash its full potential, you need to make sure your organization is ready for it.

About

op•ti•myz365

We specialize in helping organizations prepare for Microsoft 365 Copilot by adjusting licenses and subscriptions, optimizing security and compliance, and readying your team. Our packaged solution will ensure your IT team is focused on the right priorities and provide you with easy-to-understand reporting.

Enjoy the benefits of Microsoft 365 Copilot without the hassle.

Why prepare for

Microsoft 365 Copilot

70%

of users reported feeling more productive

29%

faster completion time on daily tasks

77%

of users don't want to give it [Copilot] up



Our

Process



Assess

Initial assessment of your M365 Tenant:

- Kickoff Meeting
- Assessment (requires privileged access)
- Report and Recommendation Meeting



Advise

Implementation support for administrators:

- Self-directed, guided, or assisted
- Immediate gains in the first month
- Wholistic improvements



Update

Quarterly assessments showing change:

- Update suggestions for next quarter
- Review of successes and areas in need of improvement
- Introduction to new features



Adopt

4-day Engagement - 3 training sessions:

- Intro Meeting, Role Sessions, & Wrap-up
- Can be in-person, virtual, or hybrid
- Delivered in cohorts of up to 25



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[What Can Copilot's Earliest Users Teach Us About AI at Work?](#)